

SOMERSET  
HOUSE

# WEDDING CEREMONIES AT SOMERSET HOUSE

Offer available on weekends only



Built on historic foundations at the very heart of the capital, Somerset House is home to the UK's largest creative community and one of the city's best loved public spaces.

Run as a charity by Somerset House Trust, all event hire income directly contributes to the venue's cultural public programme, education and outreach work and helps maintain the Grade 1 listed site for over 3 million visitors to enjoy annually - you can be confident that your wedding will directly support an organisation offering immense value to an audience that goes far beyond your guests.

The grandeur and heritage of Somerset House's diverse venue, coupled with the expertise of the Events team, offer an unrivalled location for unforgettable wedding ceremonies.



# PORTICO ROOMS

Located on the first floor of the South Wing, the [Portico Rooms](#) are a spacious and versatile suite of rooms, offering a contemporary and elegant location for your ceremony.

With original features, natural daylight and uninterrupted views of the London skyline, the Portico Rooms offer a stylish and versatile backdrop.

Included in the hire are two private balconies with uninterrupted views of our famous Courtyard on one side and the River Thames on the other - providing a truly stunning setting for your special day.

**Capacity:** 50 - 100 seated (subject to Covid guidance)

## Morning Ceremony

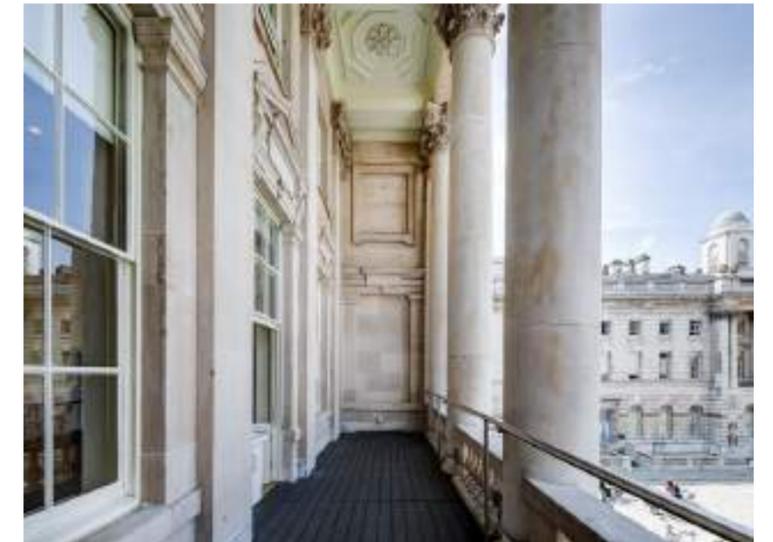
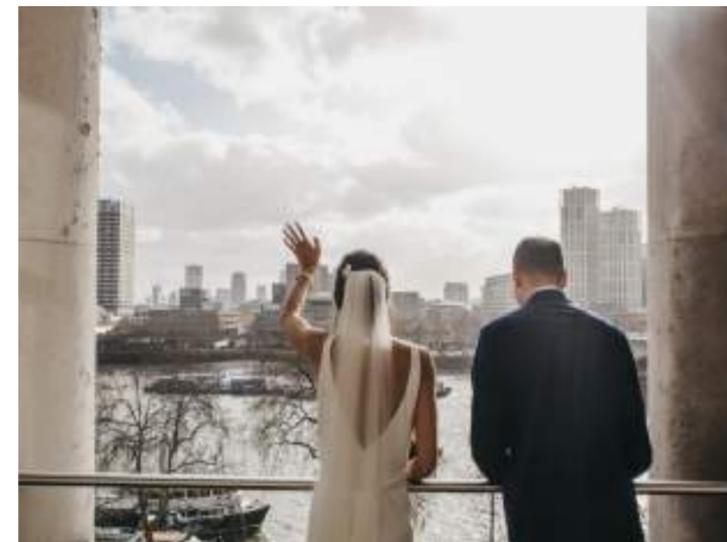
Access from 09:00 - 12:00

Venue Hire Fee: £3,750 +VAT

## Afternoon Ceremony

Access from 13:00 - 16:00

Venue Hire Fee: £3,750 +VAT



# NAVY BOARD ROOMS

Steeped in history and dating back to the 18<sup>th</sup> century, the [Navy Board Rooms](#) are an impressive suite of rooms with a distinctive sense of charm and heritage.

Climbing the grand, sweeping Nelson Staircase is an experience in itself, as each flight is a one-off architectural work of art. Entering the main space, marble fireplaces and wooden floors create a grand atmosphere, with large sash windows offering panoramic views across the River Thames.

Originally home to the Navy Board, overseeing British naval affairs around the globe, the Navy Board Rooms are now a hugely popular venue. The interconnecting rooms offer wonderful natural light, original features and great flexibility.

**Capacity:** 30 - 60 seated (subject to Covid guidance)

## Morning Ceremony

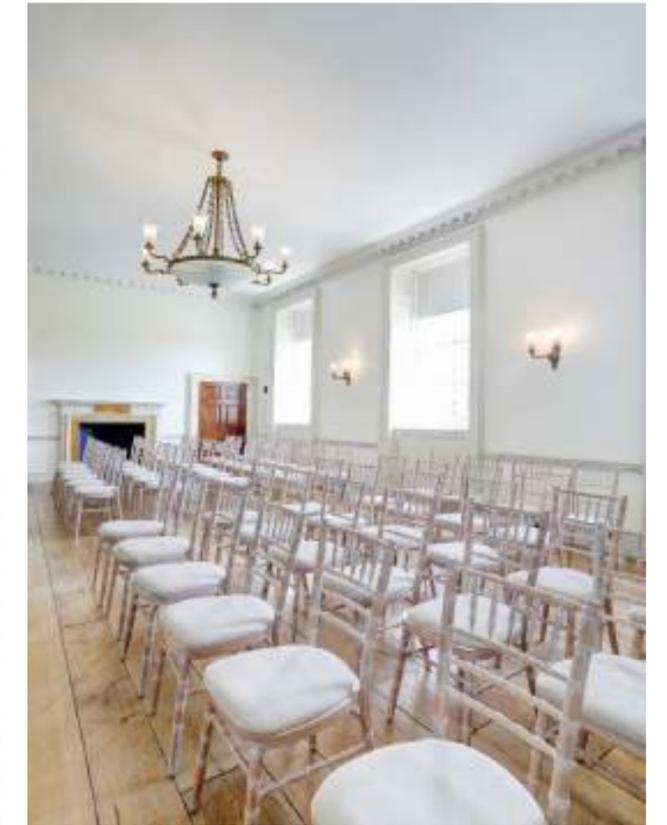
Access from 09:00 - 12:00

Venue Hire Fee: £2,750 +VAT

## Afternoon Ceremony

Access from 13:00 - 16:00

Venue Hire Fee: £2,750 +VAT



A white, tilted rectangular logo with the text 'SOMERSET HOUSE' in black, bold, sans-serif capital letters.

SOMERSET  
HOUSE

# PHOTOGRAPHY

One of the fantastic benefits of having your wedding at Somerset House is the opportunity to have photographs in our famous Edmond J. Safra Fountain Court with its dancing fountains (seasonal).

Included in your hire is a 45 minute slot, following the ceremony, for photographs to be taken in our iconic Courtyard or on our stunning staircases.

Please note that as an arts and culture centre open to the public, we cannot confirm what might be happening in the Courtyard - or around the rest of the public areas - at Somerset House at any time. We have a very exciting and constantly expanding cultural programme, which sees a variety of installations, exhibitions, artwork and public events across the site. It's a huge part of what makes us Somerset House. There are also occasions where essential works need to take place on the building and these instances are out of our control.

We Recommend:

A white rectangular logo with the text 'MATTCHUNG' in bold, black, sans-serif capital letters, and 'Photography' in a red, cursive script font below it.

**MATTCHUNG**  
*Photography*

[mattchungphoto@gmail.com](mailto:mattchungphoto@gmail.com)

07940278679

[mattchungphoto.com/portfolio/weddings](http://mattchungphoto.com/portfolio/weddings)



# HIRE DETAILS



Please note that wedding ceremony offers are available at weekends only. Capacities are also subject to the guidelines and social distancing requirements in place at the time of your event.

## Licensing:

Both the Portico Rooms and Navy Board Rooms are licensed for civil ceremonies. A registrar is an additional fee and must be booked directly via the [City of Westminster](#). Costs start from £701.

## Venue Hire Fee:

Included within this fee is an Event Manager, pre and post event cleaning, up to 100 chairs for the ceremony event set-up and 2 clothed tables.

## Accredited Suppliers:

Catering, AV, production and all other requirements, including furniture, are in addition to the venue quote. Please note that you are required to use Somerset House's accredited suppliers only, for all aspects of your event. You can view our list [here](#). If you would like us to gather some initial quotes on your behalf then please do let us know.

## Refundable Security Deposit:

A refundable security deposit of £1,500 is required for all bookings. This will be invoiced separately to the Hire Fee. This deposit is fully refundable up to 30 days after the event, subject to no damage having been caused to the building or overrunning of the contracted timings.

## Public Liability Insurance:

Somerset House require all clients to have £10 million public liability insurance.

## COVID-19:

We are following the official Working Safely during Covid-19 Government guidance to make sure the whole building is Covid secure for all staff and visitors. This is an ongoing process and will be updated as government advice changes. All guests are required to follow Somerset House's [guidelines](#)

SOMERSET  
HOUSE

# ADD A RECEPTION IN ONE OF THE ON SITE RESTAURANTS

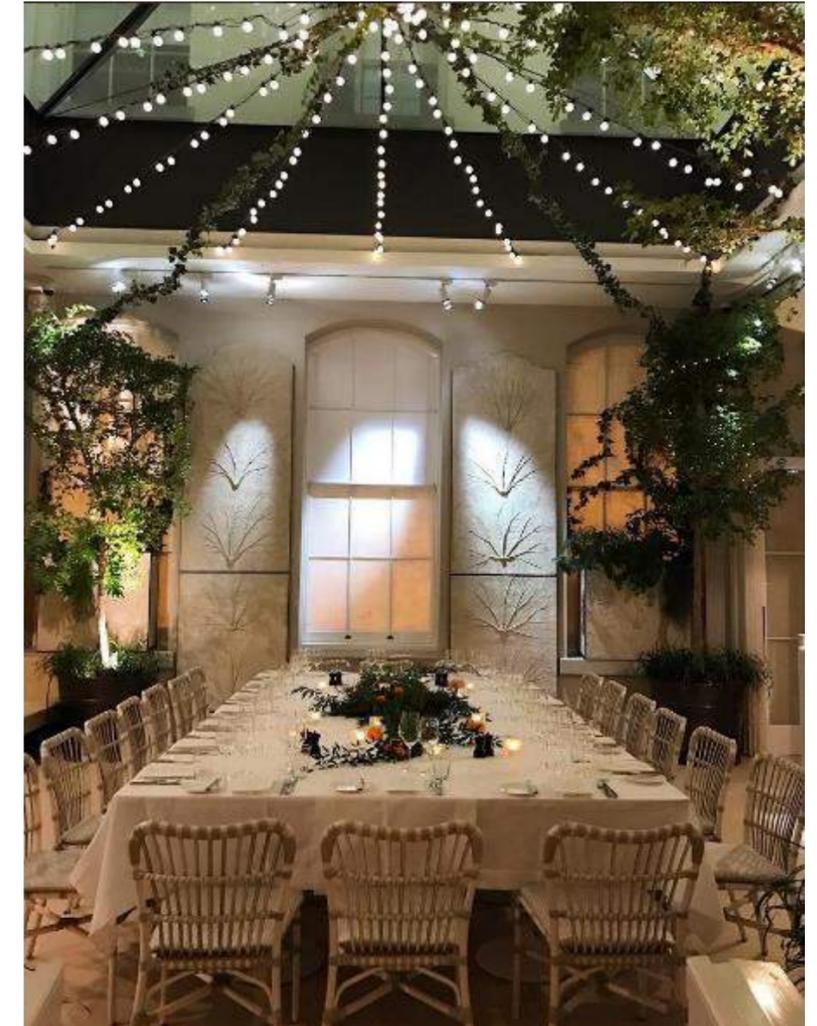
*Pennethorne's*  
AT SOMERSET HOUSE

+44 (0) 20 7845 4651/56  
[hedieh.latifoltojar@compass-group.co.uk](mailto:hedieh.latifoltojar@compass-group.co.uk)

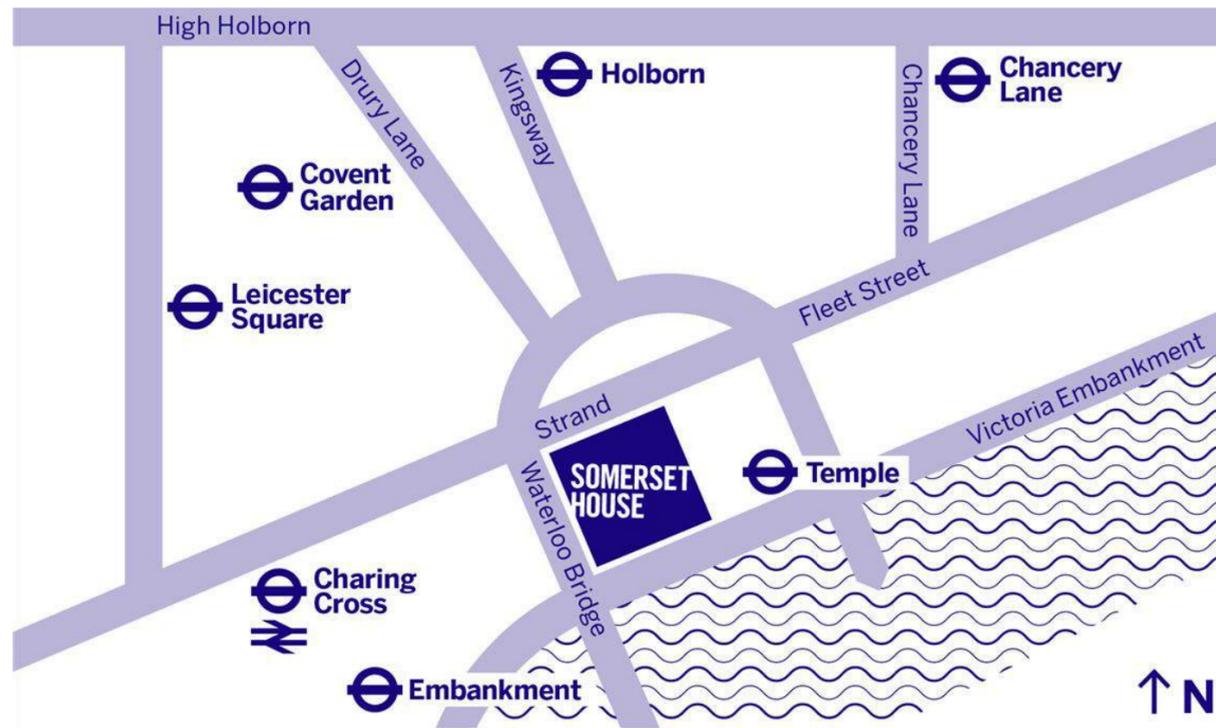


SPRING

+44 (0) 20 3011 0115  
[events@springrestaurant.co.uk](mailto:events@springrestaurant.co.uk)



# OUR LOCATION



## CONTACT US

[events@somersethouse.org.uk](mailto:events@somersethouse.org.uk)

+44 (0)20 7845 4618

[somersethouse.org.uk/venue-hire](http://somersethouse.org.uk/venue-hire)

### How to find us

Somerset House  
Strand, London WC2R 1LA

### By London Underground

#### Nearest stations

Temple (Circle & District lines; 250m, 5 mins)

Covent Garden (Piccadilly line; 650m, 8 mins)

Charing Cross (Bakerloo & Northern lines; 700m, 10 mins)

Embankment (Circle & District lines; 700m, 10 mins)

Waterloo (Bakerloo, Waterloo & City, Jubilee & Northern lines; 800m, 11 mins)

### By Rail

#### Nearest stations

Charing Cross (700m, 10 mins)

Blackfriars (1km, 13 mins)

Waterloo (1km, 13 mins)

### By River

River bus services RB1, RB2 and RB6 all stop at Embankment Pier, roughly 600 metres from Somerset House